

Self Assessment Report (SAR) for Ranking of Colleges in r/o MLD Govt. College, Khad, Distt. Una, H.P. -177207 Academic Session 2025-26

1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Score	Total Score
1	Mode of teaching	i. Lecture method only =6 ii. Technology based Teaching only =6 (6+6=12) or Blended teaching =12 iii. Flipped Class room = 8 iv. As per need of different groups of students = 5	6+6 = 12/25
2	Curriculum Planning and Implementation: i. Teaching schedule=10 ii. Whether learning outcomes defined = 5 iii. Curriculum enrichment practices (e.g. projects, surveys ,Educational tours and industry visits) = 16 iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc.) (Max.8) v. Prompt communication of assessment/results to students = 6 (e.g. displayed on college website/notice board/class groups/ submitted to COE)	i. Followed 100% =10 80-99% =8 60-79% =6 Upto 59% =4 ii. 100% =5 80-99% =4 60-79% =3 Upto 59% =2 iii. 4.0xNo.of enrichment practices observed =16 iv. Followed by all the Departments =8 Above 80% =6 60-79% =4 Upto 59% =2 v. Within 7 Days =6 8-14 Days =3 More than 14 Days =Nil	10+2+4+8+6 = 30/45
3	Add-on Courses/Certificate Courses: i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs/ spoken Tutorial/NPTEL/other	i. No. of courses >5 and student benefitted >50% =10+10 ii. No. of courses >3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses <3 and student benefitted 31-40% =5+5 iv. No. of courses <3 and student benefitted up to 30% =2.5+2.5	0/20

	courses offered by recognized organisations)		
4	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25%=05, 20-25%=4, 15-19%=3, 10-14%=2, <10%=1 ii. 91-100%=10, 81-90%=8; 71-80%=6; 61-70%=4; less than 61%=0 iii. Considered and action taken on doables 81-100 % =10, 61-80%=8; 51-60% =6; 41-50%=4	3+8+6 = 17/25
5	Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. of Students in University Merit	I. >81%=9; 71-80%=8; 61-70 o/o=7; 51-60%=6; 41-50 o/o=4; 31-400/o=3; <30%=0 ii. >20% with A grade and above=8; 16-20%=7; 11-15%=6; 6-100/o=5; 1-5%=4 HPU /SPU merit list 1st-3rd position=8; 4th-10 th position=6	9+8 = 17/25

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Score	Total Score
1	Pre and Post Admission Counseling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre-admission counseling iii. Student oriented about: Institutions, Students facilities Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes=10 No= 0 iii. Post admission counseling/Induction= 10	5+5+10+= 20/25
2	Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students Scholarships other than Government Schemes	i.=5 ii.=5	5/ 10
3	Sports and Cultural activities:. i % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities	i. >20% 10 16-20% =6 11-15% =2 ii >20% 10 16-20% =6 11-15% =2 iii a.12	2+2+10 = 14/32

	a National/Inter-University b. State/Inter-college c. District level (also includes cluster level)	b.10 c. 6	
4	Students participating in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS =4 ii. NCC =4 iii. Rangers & Rovers =4 iv. Road Safety =4 Red Ribbon/Eco/Youth Red Cross/ any other club/society = 4	4+4+4+4+4 = 20/20
5	NSS/NCC/Rangers & Rovers: Participating in i. National camps/RD Parade ii. State camps/Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a)8 b)5 c)3	7+5 =12/ 18
6	Anti-Drug Awareness Programmes: i. No. of awareness programmes organised ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above=4;3=3;2=2,1=1 ii. More than 50%=4 iii. =2	4+2 = 6 / 10
7.	Gender Equity: i. No. of health/sensitization programmes organised ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above=3;2=2;1=1 ii. More than 20%=3; 11-20%=2 iii. Yes= 2 iv. Yes=2	3+3+2+2 = 10 / 10
8	Mentor-Mentee Groups: Sessions conducted for each group of students	4 and more sessions=10;3=8;2=5;1=3	0/10
9	Coaching for National level competitive examinations/HAS	10	10 / 10
10	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20 % =10 ii. 16-20 =8 iii. 11-15 =6 iv. 6-10 =4	0 /10
11	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.)	i. = 10 ii. = 10	10/20

	ii. Language-cum-Graduate attributes Development programmes		
12	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organized for each group of students ii. Number of Placement Drives iii. Self Employment Modules Organised iv. No. of students Benefitted	i. More than 5=6; less than 5=4 ii. More than 2=4; less than 2=2 iii. Yes=4; No=0 iv. More than 50 %=6; Less than 50%=4	4/20
13	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i. >50%=10;30-50%=8;20-30%=6;upto20%=4 ii. 5.0 x no. of students (Max.20 points)	4 / 30
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events(Annual Athletic Meet and Cultural Functions)	i. Inter-University Events-10 ii. Inter-College events-6 iii. Intra-College Events-3 Each (Max.9)	9 / 25
15	Annual Prize Distribution Function: (Yes/No)	Yes=10 No=0	10 /10
16	College Magazine Published :(Yes/No)	Yes=10 No=0	0 / 10
17	College website updated regularly or not	Yes=10 No=0	10 /10

3. Infrastructure & Resources (Score160)

Sr. No.	Activity	Distribution of Score	Total Score
1	Classrooms Classrooms well maintained	Yes=10 No=0	10 /10
2	Library Facilities i. Whether adequate print books available ii. Whether daily newspaper(minimum5), <u>magazines</u> (minimum 3),and journals(minimum3),available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of library resources vi. Digital Library having at least 5computer systems with internet facility.	i. 500 books per hundred students =3;Less than 500 = 1 ii. Yes=3,No =0 iii. Yes=3 iv. 10% or more of the student strength=4 v. 100%=7 75 %=7 50%=3 25 %=1 vi. Yes=5	3+3+4+7 = 17/25

3	ICT Facilities: i. No. of Interactive Panels/Virtual Class Rooms/ Multimedia Projectors K-Yan ii. % of Teachers using ICT facilities iii. No. of Students benefitted from ICT facilities iv. Internet Connections-Leased Line/ Fibre Network/Wi-Fi Campus (Yes/No) v. Use of ICT facilities	i. 5 or more = 5, 4 = 4, 3=3, 2=2, 1=1 ii. >50%=5; <50%=0 iii. >50%=5; <50%=0 iv. Yes =5 v. 100% =5; 75%=4, 50%=3, 25%=2 <25%=0	5+5+5+3+3 = 21/ 25
4	Facilities for Specially-abled Students: i. Ramps/Wheelchairs/Support railing ii. Separate Washrooms	i. Yes=2 ii. Yes=2	2+2 = 4/4
5	Sports Facilities: i. No.of games /sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5=8; Less than 5=4 ii. Yes=4 iii. Yes=4 iv. Yes=4	4/20
6	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium = 4 Hostels=4(2Pointforeachhostel) Staff Quarters=4 Seminar Hall = 4	0/ 16
7	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	vi. Yes=10 vii. 100%=10 75%=6 50%=5 25%=3 <25%=0	0/20
8	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students=5;31-40=3; 41-50=2,more than50=1 ii. 100%=5 75%=4 50%=2 25%=1 <25%=0	1/10
9	Canteen, Staff Room/Faculty Room, Space For NCC, NSS, Rangers & Rovers, <u>Examination</u> Room, Medical Care Facilities	2 point each facility (Max10)	10 /10
10	Documentation of Academic, co- curricular and extra curricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20/ 20

4. Institutional Management (Score220)

Sr. No.	Activity	Distribution of Score	Total Score
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	6+6+6 = 18 /18
2.	IQAC: i. No. of meetings per year ii. No. of programmes organized (Trainings, workshops, IPR,etc.)	i. 4 meetings=6; 3 meetings=4 ii. 2 per activity (Max.6)	6/ 12
3.	Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development /student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. utilized>90% of the funds collected annually-10; 71-90%-8; 51-70%-6 ; 31-50%-4; <30%-0 ii. Yes=2 iii. Yes=4	6+1+2= 9 /16
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	10 /10
5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, building / campus	i. 6 ii. Excellent= 10; Satisfactory = 6; Poor = 0	6+6 = 12/16
6.	Facilities for Students: i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	3+3+3= 9/18
7.	Regular Updation of Service Book/Service Records Timely Submission of ACRs	Yes=3	3/3
8.	Timely Submission of ACRs	Yes=3	3/3

9.	Prompt Response to Official Correspondence	Yes=5	5/5
10.	Proper maintenance of official records (Cash books/Stock registers, Fund Registers, Leave records, Fine fund etc.)	Yes=10	10/10
11.	Proper record of students attendance and CCA	Yes=10	10/10
13	Whether ranked by NIRF, Other Agencies	Yes-10	0/10
	Whether accredited by NAAC	A and above (level 4or 5)=20; B+ &B++(level 3)=16 B(level2)=12; Accredited(level1)=10	0/20
14	Whether AQARs are being submitted as per timeline annually or not	Yes=12 No=0	0/12
15	Recognition for Exemplary Contributions of the Staff and Students	4 point each	0/8
16	Involvement of Stake Holder: i. PTA OSA	I) <ul style="list-style-type: none"> PTA constituted as per norms=1 PTA supportive=1 Significant contribution of PTA (enclose documentary proof)=10 ii) <ul style="list-style-type: none"> OSA framed as per norms=1 Financial contribution or equivalent (in-kind) per 100 Alumni of Rs.25,000/-per annum=3 Non financial contribution (career counselling, talk, interactive session/ facilitation in placement of students etc. on regular basis)= 4 	1 /20
17	Feedback from Stakeholders other than Students and action taken thereon	Yes=4	4/4
18	Annual review meeting on students outcomes in academics, co-curricular, extra curricular and extension activities and action taken during next academic session for achieving excellence	Yes=25	25/25

5. Best Practice, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Score	Total Score
1	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	15 /20
2	Special Initiative Taken for: <ul style="list-style-type: none"> i. Energy conservation/use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions 	4 points per initiative	4+4 = 8/24
3	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2activities=8, 1activity=5	5/ 10
4	Special New Innovative Initiatives Or Ideas Adopted in the College (Other than at Sr. No. 5.2 above)	4 points each initiative (max.=16)	4/ 16
5	Collaborations: <ul style="list-style-type: none"> i. With Peer Educational/Research Institutions ii. Other Government Bodies / Industry 	5 points each (Max.10points)	5 / 10

6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Score	Total Score
1.	% of Teachers with Ph.D.	More than70%=5,61-70%=4, 51-60%=3, less than50%=2	2/ 5
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	0/ 8
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10,20% of faculty=8, 10% of faculty=6,5% of faculty=4	10/ 10

4.	Projects/Patents/Fellowships/Associate ships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max.10)	0/10
5.	No. of Paper Presented in Conferences/Seminars/Symposia (in last three years): 1. International 11. National/Regional/State level	i. 2point per paper presented ii. 1point per paper presented	8/ 8
6.	Seminars, Workshops, Conferences and Training organised by the Institution International Level National Level State Level	6 4 3	0/ 6
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5points per paper ii. 2points per paper iii. 1point per 20 citations	2/ 20
8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	0/ 5
9.	No. of Books Published/Chapter in Books	5points per book and 2 points per chapter	0/ 10
10.	Teacher's Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject Experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max.10 points from all categories)	8/ 10
11	Awards by Recognised & Reputed Organisations: i. International ii. National State	i. 8 ii. 6 iii.4 (Max.8 points from all categories)	0 / 8

7. Miscellaneous (Score120)

Sr. No.	Activity	Distribution of Score	Total Score
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1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D- cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max.50)	0/50
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20/20
3.	AG Audit Paras settled up to date	Yes	0/5
4.	Local Audit Paras settled up to date	Yes	5 / 5
5.	Timeline adhered to in filing reply of court cases / RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redressal and Monitoring System (CPGRAMS)	Yes	10 / 10
6.	Invited speakers on various themes relevant to holistic development of Students	Yes	8/ 10
7.	Skill Development Training (at least 20% students benefited)	Yes	4/ 20

Note: Documentary Evidence to be submitted/ uploaded In Support of claimed points under each criterion.

SUMMARY OF SCORES

S.No.	Criteria	Score
1.	Teaching Learning	76/140
2 .	Student Support, Services and Progression	144/280
3.	Infrastructure &Resources	87/160
4 .	Institutional Management	125/220
5.	Best Practices, Innovation and Institution Distinctiveness	37/ 80
6.	Faculty Profile & Research Activities	30 / 100
7 .	Miscellaneous	47/ 120
Total Score		546/ 1100