Sr. No.	Activity	Distribution of Score	Total Score
1	**Classrooms** Classrooms well maintained	Yes-10 No=0	**10 /10**

2	**Library Facilities**
	  i. Whether adequate print books available
	  ii. Whether daily newspaper(minimum5), magazines (minimum 3),and journals(minimum3),available
	  iii. Whether access to e-resources available
	  iv. Seating Capacity in the Library
	  v. Usage of library resources
	  vi. Digital Library having at least 5 Computer systems with internet facility.
		i. *500* books per hundred students =3;Less than 500 = 1
		ii. Yes=3,No =0
		iii. Yes=3
		iv.10% or more of the student strength=4
		v. 100%=7
		   75 %=7
		   50%=3
		   25 %=1
		vi. Yes=5
			1+2+3+4
			+1 =
			11/25

3	**ICT Facilities:**
	  i. No. of Interactive Panels/Virtual Class Rooms/ Multimedia Projectors K-Yan
	  ii. % of Teachers using ICT facilities
	  iii. No. of Students benefitted from ICT facilities
	  iv. Internet Connections- Leased Line/ Fibre Network/Wi-Fi Campus (Yes/No)
	  v. Use of ICT facilities
		i. 5 or more = 5, 4 = 4, 3=3, 2=2, 1=1
		ii. >50%=5; <50%=0
		iii. >50%=5; <50%=0
		iv. Yes =5
		v. 100% =5; 75%=4, 50%=3, 25%=2 <25%=0
			5+5+5+5
			+3 =
			23/ 25

4	**Facilities for Specially-abled Students:**
	  i. Ramps/Wheelchairs/Support railing
	  ii. Separate Washrooms
		i. Yes=2
		ii. Yes=2
			2+2 =
			4/4

5	**Sports Facilities:**
	  i. No. of games /sports activity conducted
	  ii. Indoor sport facilities
	  iii. Adequate sport equipments
		I. More than 5=8; Less than 5=4
		II. Yes=4
		iii. Yes=4
		iv. Yes=4
			8/20

6	iv. Gymnasium (Operational) Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium = 4 Hostels=4(2Pointforeachhostel) Staff Quarters=4 Seminar Hall = 4	4/ 16

7	i. Laboratories with adequate equipment according to syllabi
	 ii. Usage of available Lab infrastructure
		vi. Yes=10
		 vii. 100%=10
		     75%=6
		     50%=5
		     25%=3
		     <25%=0
			0/20

8	i. Adequate numbers of computers
	 ii. Usage of computer hardware
		i. One system per 30 students=5;31-40=3;
		     41-50=2,more than50=1
		 ii. 100%=5
		     75%=4
		     50%=2
		     25%=1
		     <25%=0
			1/10

9	Canteen, Staff Room/Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max10)	10 /10
10	Documentation of Academic, co-curricular and extra curricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20/ 20

4. Institutional Management (Score220)

Sr. No.	Activity	Distribution of Score	Total Score
1.	**Institutional Vision:** i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18 /18
2.	**IQAC:** i. No. of meetings per year ii. No. of programmes	i. 4 meetings=6; 3 meetings=4 ii. 2 per activity (Max.6)	4+2 = 6 / 12

Principal
 GDC Khad Una (H.P.)

		organized (Trainings, workshops, IPR,etc.)		
3.		**Management of Institutional Funds:** i. Funds (BF, AF. PTA etc.) used/ spent for Institutional Development /student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. utilized >90% of the funds collected annually-10; 71-90%-8; 51-70%-6 ; 31-50%-4; <30%-0 ii. Yes=2 iii. Yes=4	4+2+3 = **9** **/16**
4.		**Grievance Redressal of Students and Employees** i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	**10 /10**
5.		**Green and Clean Campus:** i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, building / campus	i. 6 ii. Excellent= 10; Satisfactory = 6; Poor = 0	6+10 = **16/16**
6.		**Facilities for Students:** i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	3+3+1+3+3 = **13/18**
7.		**Regular Updation of Service Book/Service Records** **Timely Submission of ACRs**	Yes=3	**3/3**
8.		**Timely Submission of ACRs**	Yes=3	**3/3**
9.		**Prompt Response to Official Correspondence**	Yes=5	**5/5**
10.		**Proper maintenance of official records**	Yes=10	**10/10**

Principal
GDC Khad Una (H.P)

		(Cash books/Stock registers, Fund Registers, Leave records, Fine fund etc.)		
11.		Proper record of students attendance and CCA	Yes=10	10/10
13		Whether ranked by NIRF, Other Agencies	Yes-10	0/10
		Whether accredited by NAAC	A and above (level 4or 5)=20; B+ &B++(level 3)=16 B(level2)=-12; Accredited(level1)=10	0/20
14		Whether AQARs are being submitted as per timeline annually or not	Yes=12 No=0	0/12
15		Recognition for Exemplary Contributions of the Staff and Students	4 point each	0 /8
16		Involvement of Stake Holder: i. PTA OSA	I) • PTA constituted as per norms=1 • PTA supportive=1 • Significant contribution of PTA (enclose documentary proof)=10 ii) • OSA framed as per norms=1 • Financial contribution or equivalent (in-kind) per 100 Alumni of Rs.25,000/-per annum=3 • Non financial contribution (career counselling, talk, interactive session/ facilitation in placement of students etc. on regular basis)= 4	1+1+4 = 6/20

Principal
GDC Khad Una (H.P.)

17	**Feedback from Stakeholders other than Students and action taken thereon**	Yes=4	4/4
18	**Annual review meeting on students outcomes** in academics, co-curricular, extra curricular and extension aactivities and action taken during next academic session for achieving excellence	Yes=25	25/25

5. Best Practice, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Score	Total Score
1	**Best Practices Description & Outcome of Best Practices (at least two):**	10 points per best practice	20/20
2	**Special Initiative Taken for:** i. Energy conservation/use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions	4 points per initiative	4+4+4+4 = 16/24
3	**Social Impact of Extension Activities:** (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8, 1activity =5	5/ 10
4	**Special New Innovative Initiatives Or Ideas Adopted in the College (Other than at Sr. No. 5.2 above)**	4 points each initiative (max.=16) पुष्पान्चल	4/ 16
5	**Collaborations:** i. With Peer Educational/Research Institutions ii. Other Government Bodies / Industry	5 points each (Max.10points)	10/ 10

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6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Score	Total Score
1.	% of Teachers with Ph.D.	More than70%=5,61-70%=4, 51-60%=3, less than 50%=2	2 / 5
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	0/ 8
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6,5% of faculty=4	10/ 10
4.	Projects/Patents/Fellowships/Associate ships: I. Major ii. Minor III. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max.10)	0/10
5.	No. of Paper Presented in Conferences/Seminars/Symposia (in last three years): I. International 11. National/Regional/State level	i. 2point per paper presented ii. 1point per paper presented	8/ 8
6.	Seminars, Workshops, Conferences and Training organised by the Institution International Level National Level State Level	6 4 3	0/ 6
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5points per paper ii. 2points per paper iii. 1point per 20 citations	4 / 20
8.	Teachers' Special Innovative Ideas (Brief	5	0/ 5

Principal
GDC Khad Una (H.P.)

		description thereof)		
9.		No. of Books Published/Chapter in Books	5 points per book and 2 points per chapter	0 / 10
10.		Teacher's Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject Experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max.10 points from all categories)	4 / 10
11		Awards by Recognised & Reputed Organisations: i. International ii. National State	i. 8 ii. 6 iii.4 (Max.8 points from all categories)	0 / 8

7. Miscellaneous (Score120)

Sr. No.	Activity	Distribution of Score	Total Score
1.	Any Other Important Information or initiative not Covered Above e.g. Institution . Incubation Centre, R&D-cum-innovation centre, B.Voc, Self **Finance** courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max.50)	0/50
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20 **Visit of DOHE in the College on 07-10-2024**	20/20
3.	AG Audit Paras settled up to date	Yes	0/5
4.	Local Audit Paras settled up to date	Yes	5 / 5
5.	Timeline adhered to in filing reply of court cases / RTI Applications/Public **grievances**	Yes	10 / 10

	received through **Mukhyamantri Seva Sankalp 1100 and** Centralised **Public Grievance Redressal and** Monitoring System (CPGRAMS)		
6.	Invited speakers on various themes relevant to holistic development of Students	Yes	10/ 10
7.	**Skill Development Training (at least 20% students benefited)**	Yes	20/ 20

Note: Documentary Evidence to be submitted/ uploaded In Support of claimed points under each criterion.

SUMMARY OF SCORES

S.No.	Criteria	Score
1.	Teaching Learning	89 /140
2.	Student Support, Services and Progression	164 /280
3.	Infrastructure &Resources	91 /160
4.	Institutional Management	138 /220
5.	Best Practices, Innovation and Institution Distinctiveness	55 / 80
6.	Faculty Profile & Research Activities	28 / 100
7.	Miscellaneous	65 /120
	Total Score	**630/1100**

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